

Ordinance No. 4072

An Ordinance Amending the Regulations Contained in Anacortes Municipal Code Section 19.49.040 *Enlargement, Alteration, Reconstruction of Nonconforming Buildings and Structures* to Address Historic Buildings.

Whereas, on July 18, 2016, the City Council adopted Ordinance 2982 adopting a new Comprehensive Plan pursuant to the City's periodic Growth Management Act Comprehensive Plan amendment and update process; and

Whereas, the Anacortes Comprehensive Plan provides guidance for amending the Anacortes Municipal Code (AMC) development regulations and official zoning map to implement its land use, housing, economic development, transportation, environment and conservation, and other goals and policies; and

Whereas, the Anacortes Comprehensive Plan encourages zoning regulations that balance the need to accommodate anticipated growth while preserving the City's historic resources and character, including providing for site design flexibility for preservation and/or reuse of historic structures; and

Whereas, the proposed amendment to AMC Chapter 19.49 is in the best interest of the City of Anacortes residents; and

Whereas, the proposed amendment to the AMC 19.49 set forth herein has been processed, reviewed, considered, and adopted in material compliance with all applicable state and local procedural requirements, standards and requirements, standards, and criteria, including but not limited to the requirements of Chapter 36.70A RCW.

Whereas, a public comment opportunity was provided for the proposed change to AMC Section 19.49.040 at the December 13, 2023 Planning Commission meeting, after which the Planning Commission voted to recommend approval of the amendments; and

Whereas, the City Council considered the Planning Commission recommendation at a meeting on January 22, 2024.

Now, therefore, the City Council of the City of Anacortes does ordain as follows:

- **Section 1. Findings.** The above recitals are hereby adopted by reference as legislative findings in support of this ordinance.
- <u>Section 2.</u> <u>Development Regulation Amendments Adopted.</u> The Anacortes Municipal Code at AMC Section 19.49.040 is hereby amended to read as shown in <u>Attachment A</u>.

- <u>Section 3.</u> <u>Transmittal to State.</u> Pursuant to RCW 36.70A.106, a copy of this ordinance shall be submitted to the State Department of Commerce.
- Section 4. Severability. If any section, sentence, clause, phrase, or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase, or word of this ordinance.
- <u>Section 5.</u> <u>Effective Date.</u> Consistent with RCW 35A.12.130, this ordinance takes effect 5 days after publication.
- **Section 6.** PASSED and APPROVED this 22nd day of January 2024.

	CITY OF ANACORTES:
	Matt Miller, Mayor
Attest:	
Steven D. Hoglund Steven D. Hoglund, City Clerk-Treasurer	
Approved as to Form:	
Darcy Swetnam Darcy Swetnam, City Attorney	

AMC Section 19.49.040 is hereby amended to read:

19.49.040 Enlargement, alteration, reconstruction of nonconforming buildings and structures.

- A. Routine maintenance, cosmetic changes (such as new siding, windows, or roofing), changes to improve energy efficiency, changes to a structure to address unsafe conditions, or upgrading inadequate utilities must not be considered alterations.
- B. When a nonconforming building or structure is damaged by fire, natural disaster, or other calamity, and structural repairs are needed to maintain a building or structure in a safe structural condition, the building or structure may be restored or replaced, provided:
 - 1. A complete application for reconstruction or replacement is submitted within one year of the damage; and
 - 2. That the restoration or replacement must be made to conform to the regulations of the zone in which the building or structure is located, or if such regulations cannot physically be met without reducing the size of the building, the restoration may not extend any nonconformity that existed prior to the damage.
- C. Additions to nonconforming structures that meet all applicable zoning dimensional standards will not be considered an enlargement under this section.
- D. <u>Historic Buildings and Structures</u>. <u>Nothing in this Chapter prevents the alteration</u>, <u>addition to, repair, restoration or reconstruction of a building or structure which is either listed on the National Register of Historic Places, the Washington State Register of Historic Places, the Washington State Cultural Resource Inventory, or the Anacortes Register of Historic Places.</u>
 - 1. The alteration, addition, repair, restoration, and reconstruction of all such historic buildings and structures must comply with the life safety provisions of the State Building Codes, as adopted in AMC 19.14.

- 2. Additions or alteration that does not increase the nonconformity or disrupt the eligibility of a building or structure for listing on historic lists or registers may be permitted.
- 3. Definitions.
 - a. <u>"Addition" means an extension or increase in floor area, number of stories, or height of a building or structure.</u>
 - b. "Alteration" means any construction or renovation to an existing structure.
 - c. "Restoration" means restoring an existing building to an appearance or previous use it one had that may be currently deemed as nonconforming.
 - d. <u>"Reconstruction" means rebuilding an existing building or structure with as nearly the same visual design appearance and materials as is consistent with full compliance with the State Building Codes adopted by AMC 19.14, and consistent with any historic preservation provisions adopted by the city.</u>

Certificate Of Completion

Envelope Id: 1C7ECF6FB28C428C83940FE23DBF6CC2

Subject: SIGNATURE REQUIRED: Approved Ordinance 4072

Source Envelope:

Document Pages: 4 Signatures: 3

Certificate Pages: 5 Initials: 0 City Clerk AutoNav: Enabled PO Box 547

Envelopeld Stamping: Enabled 904 6th St

Time Zone: (UTC-08:00) Pacific Time (US & Canada) Anacortes, WA 98221 cityclerk@cityofanacortes.org

IP Address: 23.90.91.2

Sent: 1/23/2024 11:02:47 AM

Sent: 1/23/2024 11:02:47 AM

Viewed: 1/23/2024 12:37:25 PM

Signed: 1/23/2024 5:13:08 PM

Sent: 1/24/2024 8:19:31 AM

Viewed: 1/25/2024 3:22:29 PM

Signed: 1/25/2024 3:22:40 PM

Timestamp

Viewed: 1/24/2024 8:19:23 AM Signed: 1/24/2024 8:19:30 AM

Status: Completed

Envelope Originator:

Record Tracking

Status: Original Holder: City Clerk Location: DocuSign

Darcy Swetnam

1/23/2024 11:00:55 AM cityclerk@cityofanacortes.org

Signer Events Signature **Timestamp**

Darcy Swetnam

darcys@cityofanacortes.org

City Attorney

Security Level: Email, Account Authentication

(None)

Signature Adoption: Pre-selected Style

Using IP Address: 23.90.91.2

Steven D. Hoghund

Electronic Record and Signature Disclosure:

Accepted: 1/24/2024 8:19:23 AM

ID: adb0f994-3fa6-4450-84ac-131a57c78322

Steven D. Hoglund steveh@cityofanacortes.org

City Clerk/Treasurer

City of Anacortes

Security Level: Email, Account Authentication

(None)

Signature Adoption: Pre-selected Style

Using IP Address: 23.90.91.2

Electronic Record and Signature Disclosure:

Accepted: 1/8/2019 2:26:27 PM

ID: 9b1630a8-aa5f-4ac5-93eb-5700d104d979

Matt Miller

mattm@cityofanacortes.org

Mayor

City of Anacortes

Security Level: Email, Account Authentication

(None)

Using IP Address: 23.90.91.2

M/m

Status

Signature Adoption: Uploaded Signature Image

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Certified Delivery Events

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp		
Witness Events	Signature	Timestamp		
Notary Events	Signature	Timestamp		
Envelope Summary Events	Status	Timestamps		
Envelope Sent	Hashed/Encrypted	1/23/2024 11:02:47 AM		
Certified Delivered	Security Checked	1/25/2024 3:22:29 PM		
Signing Complete	Security Checked	1/25/2024 3:22:40 PM		
Completed	Security Checked	1/25/2024 3:22:40 PM		
Payment Events	Status	Timestamps		
Electronic Record and Signature Disclosure				

CONSUMER DISCLOSURE

From time to time, Ingram Micro OBO Cities Digital Inc OBO City of Anacortes (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Ingram Micro OBO Cities Digital Inc OBO City of Anacortes:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: orders@citiesdigital.com

To advise Ingram Micro OBO Cities Digital Inc OBO City of Anacortes of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at orders@citiesdigital.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Ingram Micro OBO Cities Digital Inc OBO City of Anacortes

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to orders@citiesdigital.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Ingram Micro OBO Cities Digital Inc OBO City of Anacortes

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to orders@citiesdigital.com and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari TM 3.0 or above (Mac only)

PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

^{**} These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Ingram Micro OBO Cities Digital Inc OBO City of Anacortes as
 described above, I consent to receive from exclusively through electronic means all
 notices, disclosures, authorizations, acknowledgements, and other documents that are
 required to be provided or made available to me by Ingram Micro OBO Cities Digital
 Inc OBO City of Anacortes during the course of my relationship with you.